

OHIO ART EDUCATION FOUNDATION

Teacher Incentive Grants Program

The Ohio Art Education Foundation (OAEF) invites applications for the Teacher Incentive Program. Since OAEA is not a grants-making association, the Ohio Art Education Foundation was established as an independent, sister organization to provide support for a variety of art education programs. Foundation grants are made to OAEA members only and must be used for projects which enhance and further art education in the State of Ohio.

ELIGIBILITY: Application to the Grant Program is open to any Art Educator who is an active member of OAEA and is currently teaching art at an Ohio Elementary, Middle or High School. Applicants should carefully check all required information included in the proposal. Omission of address, phone number, OAEA ID number and / or content information will automatically disqualify the application. OAEA membership will not be processed at the time of application for the purpose of meeting grant deadlines. Applications from non-members will not be considered.

APPLICATION DEADLINE: OAEF grant applicants compete for limited funds. Deadlines assure all applicants they will be treated fairly and equally, without last minute haste. OAEF has set strict deadlines for applications. Failure to meet the deadline results in the application being rejected without further consideration. You may apply for a grant up to \$500.

DEADLINE FOR PROJECT COMPLETION: Project must be completed by May 30, 2006. Final documentation is due by June 15, 2006. Teachers receiving incentive grants agree to present their projects in a workshop, or General Session at the 2006 OAEA convention, and complete a short review of the project for the ARTline, Journal and/or the website (See “Final Reporting Requirements” available at www.oaea.org).

APPLICATION CONTENTS: . OAEF and its representatives will not provide endorsements to applicants or offer advice on content or substance of applications. OAEF does not provide a “model proposal” or copies of previous award applications. Grant applications must be three (3) to five (5) typed or computer printed pages written in narrative style explaining:

1. Completed and signed Teacher Incentive Grant Application Form
2. How the project advances and enriches art education for Ohio students, whether in a particular classroom, building, district or on a statewide basis. **Review “Checklist for Applicants”, “Tips on Preparing Grant” and “Proposal Writing”, available on the OAEA website (www.oaea.org)**
3. Timeline for project completion and the completion date.
4. Project evaluation/assessment strategies.

Attach a Budget Detail page.

Attach a letter of support from your building administrator must be included as supplemental material.

Six (6) copies of the proposal application must be mailed to: Dr. Dennis Cannon at 1867 Knollridge Court, Columbus, Ohio 43229 and be postmarked by Friday, September 9, 2005.

BUDGET / COSTS: OAEF Grants are limited to \$500. Proposals for OAEF funds must clearly identify specific objectives and activities. Funding for travel should be limited to a minor part of the grant and must be directly related to the operation and accomplishment of the project. Proposals for purchase of equipment, conducting conferences, indirect costs, stipends to teachers, or the production of publications will not be funded. Proposals exceeding grant limit amounts will automatically be disqualified. Limit: one (1) funded Incentive Grant per member per school year. Grant monies will be released to the grantee after the Final Documentation materials are submitted prior to June 15, 2006.

SELECTION PROCESS:

Every effort is made to insure the impartiality of the jury relative to the applicants. All grants are awarded without regard to age, gender, race, special needs, or national origin. Applicants will be critiqued based upon the review of grant proposal and timeline, assessment of degree of positive impact upon art education at “micro” (classroom and building) and “macro” (district or statewide) levels. Personal interviews by selection committee are optional.

Teacher Incentive Grants Application Form

The Ohio Art Education Foundation invites proposals for support of projects that promote the teaching of art. Teaching or art includes, but is not limited to, the instructional process; curriculum; student learning; student assessment; classroom behavior, management, or discipline; or other practices relating to instructional interaction and the achievement of student learning.

Awards will be announced November 17, 2005 at the Annual OAEA Convention and posted in ARTline and on the Website. Project year runs November 2005 to May 30, 2006.

NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-MAIL: _____

HOME PHONE: (_____) _____ OAEA MEMBER ID # _____

OAEA REGION: C E EC NC NE NW SE SW W OAEA DIVISION: ELE MID SEC

SCHOOL WHERE YOU TEACH: _____

WORK ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

WORK PHONE: (_____) _____ Amount Applicant Seeks: \$ _____
\$500. Limit

POSTMARKED APPLICATION DEADLINE IS SEPTEMBER 9, 2005

Mail six (6) copies of this completed application and attachments to:

Dr. Dennis Cannon
Teacher Incentive Grants Program
1867 Knollridge Court
Columbus, Ohio 43229

SIGNATURE OF APPLICANT: _____ DATE: _____

OAEF Teacher Incentive Grants

CHECKLIST FOR APPLICANTS

THIS FORM IS FOR YOUR USE. DO NOT RETURN WITH APPLICATION

Check that your proposal matches one (or more) of the following categories:

- Curriculum
- Instructional process
- Student learning
- Student assessment
- Classroom behavior, management, discipline
- Other practices relevant to implementation of Ohio Visual Arts Standards

Your proposal must meet the following criteria for initial review:

APPLICATION FORM

- Form is complete and included
- Funds requested do not exceed \$500

PROPOSAL FORMAT:

- Total length 3 to 5 pages, excluding Appendices
- 30 lines per page, Font size no smaller than 10 point,
- 8 ½ X 11 paper, printed one side only

CONTENT AND DETAIL

- | | |
|--|---|
| <input type="checkbox"/> Title of project | <input type="checkbox"/> Duration of Project |
| <input type="checkbox"/> Statement of the problem or need | <input type="checkbox"/> Description of project |
| <input type="checkbox"/> Description of population served | <input type="checkbox"/> Time frame |
| <input type="checkbox"/> Anticipated outcome of project | <input type="checkbox"/> Budget break out |
| <input type="checkbox"/> Assessment or evaluation of project | (attach as appendices) |

SUBMISSION REQUIREMENTS

- Six (6) copies of the above are enclosed in one (1) package for mailing, postmarked by Friday, September 9, 2005.

FINAL REPORTING REQUIREMENTS

- _____ Project completion date: May 30, 2006
- _____ Final documentation is due by June 15, 2006
- _____ Documentation for approved projects to include:
 - _____ One (1) paragraph about the statement of need (why you conducted this project: include the project objectives.
 - _____ Short description of the participants in the project (Teachers, students, or others who benefited from the project)
 - _____ Description of the project
 - _____ Description of how evaluated the project
 - _____ Description of how you documented the project
 - _____ Description of what you learned from the project
 - _____ Next steps: What will you do with what you learned?
 - _____ Description of how you will report your project to the OAEA membership (2006 Convention workshop presentation, convention quick stop presentation, ARTline article, OAEA Journal article, Website article)
 - _____ Budget Summary including original receipts

ALL FINAL DOCUMENTATION MUST BE MAILED TO:

Dr. Dennis Cannon
Teacher Incentive Grants Program
1867 Knollridge Court
Columbus, Ohio 43229

POST MARKED BY: June 15, 2006

TIPS ON PREPARING Grants

CHARACTERISTICS OF A SOUND PROPOSAL

- _____ OAEF guidelines are followed.
- _____ Application is complete, submitted appropriately and meets deadlines.
- _____ Need for the project is clearly established.
- _____ Most important ideas are emphasized.
- _____ Ideas presented are significant for education in the visual arts.
- _____ Project objectives are given in detail (expected outcomes, behavior, processes, and products).
- _____ Activities are well reasoned paths to achieve the objectives.
- _____ Activities for the project are outlined (procedures, resources, events, conditions).
- _____ Timeline of activities is complete, detailed, reasonable.
- _____ Clear and appropriate plan for evaluating the outcomes of the project is given.
- _____ Opportunities for dissemination of results are described.
- _____ There is evidence of commitment and collaboration of parties involved.
- _____ Budget is consistent with project objectives and activities.
- _____ Specific uses of OAEF funds are clearly indicated and justified.
- _____ Project director and key personnel are qualified to carry out the project.
- _____ Overall, there is evidence of careful planning and merit.

COMMON PROBLEMS WITH PROPOSAL

- | | |
|---------------|---|
| Submission: | _____ guidelines not followed. |
| Title: | _____ is unrelated to project, confusing, lengthy, or is not clear. |
| Introduction: | _____ omits significant elements. |
| | _____ offers no background, context. |
| | _____ is unrelated to rest of proposal. |
| Need/Problem: | _____ deals with what applicant wants, not educational needs. |
| Statement: | _____ offers no data or documentation of educational value. |
| | _____ is not clearly significant to visual art education. |
| | _____ are not clear or are omitted. |
| Objectives: | _____ are not stated as expected outcomes. |
| | _____ are not clearly significant to visual art education. |
| | _____ are not related to rest of the proposal. |
| | _____ describe procedures instead of expected outcomes. |
| | _____ lacks clarity regarding who does what, when and why. |
| Activity: | |

- Descriptions: _____ are not clearly related to objectives.
_____ list inappropriate materials or inadequate resources to meet objectives.
- Timeline: _____ is unreasonable or missing.
- Budget: _____ lacks detail.
_____ is unrealistic for expectations.
_____ does not fit OAEF guidelines.
- Personnel: _____ vague, missing, unsupported information on roles or qualifications of personnel.
- Support: _____ weak or missing, statements of support from key administrator(s).

PROPOSAL WRITING

Below are some tools for thinking about and preparing an OAEF Teacher Incentive Grant proposal.

CLARIFY YOUR IDEAS

Needs	Goals	Objectives	Activities	Evaluation
Many Middle School youth lack the ability to make informed judgments about art and fail to reflect on their preconceptions about art.	To help 7 th grade students develop skills in judging art and reflecting on their opinions about art.	One classes of 7 th grade students (approximately 25) will demonstrate increased skills in writing art criticism and some change in their initial opinions about art.	One art and one English teacher will team teach students for 2 weeks (daily, 45 minute classes). They will focus on the Feldman method of art criticism.	Comparison of written art criticism before and after instruction. Student's written reports on their opinions about art before and after Instruction.
Middle level youth in our school fail to write coherently and engage in critical thinking while they write.	To help 7 th grade students improve their writing skills and critical thinking skills.	As above	As above. The art teacher will focus on the Feldman method. The English teacher Will coach students on writing. Both will emphasize critical thinking.	As above. Each teacher will evaluate student work, using a scoring guide and rubric. This guide will be jointly developed in collaboration with students.

THINK ABOUT TIME, SCHEDULES, RESPONSIBILITIES

AT = Art Teacher, ET = English Teacher

Tasks	Who	Deadline	Details
Planning	AT, ET	January 28	Check with other teachers. Work through schedule, draft pre test assignments.
Selected artworks	AT, ET	February 6	Consider criteria for choice of artwork, student interest, ways to use art work collaboratively.
Prepare material	AT	February 14	Produce handout guides on Feldman method, overheads, gather samples. Draft scoring guides.
Plan Lessons	AT, ET	March 1	Discuss level of detail, flow of unit. Rehearse team teaching strategies.
Instruct	AT, ET	March 16-26	Pre-test March 16. Overview of unit. Student ideas on evaluation. Meet to evaluate and plan.
Assess	AT, ET	March 27	Final assessment. Informal evaluation of unit with students. Use scoring rubric for formal evaluation.
Summary	AT, ET	May 1	Draft summary of unit strengths, weaknesses, results.
Display	AT, ET	May 1-30	Develop display for school and administrative offices. Invite local media.
Final OAEF Report	AT, ET	June 1	Complete report to OAEF, building principal, superintendent, and president of school board.

BUDGET GUIDELINES

Consider Budget Details:

Expenses	Justification	Cost	Source
25 teacher-made workbooks on art Criticism with 10 pages each = 250 Pages. All pages are color photocopies at \$.75 per page = \$187.50	Full color workbook with reproductions, color diagrams, write-in space, etc. High interest for grade 7. (See note 1, below)	\$187.50	OAEF
4 large reproductions of artworks @ \$11.00 each = \$44	These are from local museums and will be used in many classroom discussions.	\$44	OAEF
6 sets of postcard prints of artworks 10 prints per set = 60 prints @ 1.25 \$75	Some works are local, others are not. For use in small group activities.	\$75	OAEF
Overhead transparencies. Box of 50 @ \$30 Overhead markers. 6 sets @ \$6.95 = \$41.70	Used by students, especially for diagrams of formal qualities, web-like maps of key terms, writing and speaking vocabulary.	\$71.70	OAEF
25 photocopy enlargements, 11X17" @ \$1.75 = \$43.75 25 pieces of foam Core 18X20" @ \$2.50 = \$62.50	Enlarged display of student writing, posted with reproductions for school show and district offices.	\$ 106.25	OAEF
PROJECT TOTAL		\$484.45	

Note 1: Art Teacher has graphic design skills, including illustration. Samples available upon request.